

The **Parks and Recreation Board** met Monday, November 15, 2010, 4:30pm, at City Hall, Council Chambers. Present at said meeting were Karen Springer, John MacDonald, Patrick Flannelly, Aimee Jacobsen, Richard Shockley and Attorney Andy Gutwein. Pennie Ainsworth, Lee Booth, Brenda Lorenz and Dan Dunten represented the department. Present from the City were Council members Ann Hunt and Vicki Burch. Absent from the meeting were Council members Gerald Thomas and Gerry Keen, and staff members Joe Payne and Chris Foley.

Karen convened the Board at 4:33pm.

The first item of the agenda was the approval of the minutes from the October 18, 2010 meeting. Pat motioned to approve the minutes. Aimee seconded the motion and the motion carried.

**Superintendent – N/A:**

- Pennie noted the Council Report was included in the mailing.

Karen noted the last Sagamore West Farmers Market will be held the Wednesday before Thanksgiving Day.

**Assistant Superintendent – Pennie reported on the following:**

- Pennie noted that she and Chris attended the National Recreation and Parks Association annual conference in Minneapolis, October 25-29. She reported that she attended several educational sessions to keep her Certified Park and Recreation Professional status. The exhibit hall was huge and gave them an opportunity to view all of the new playground equipment, which will be helpful when replacing the equipment at University Farm Park next year.
- The Global Fest Strategic Plan committee met last Friday. Sonya Margerum is chair and Mary Nauman facilitated the meeting. It was a very productive first meeting. Our next meeting is December 8.
- Pennie also reported that she is the department's representative on the City's new ADA Compliance Committee.

**Parks – Lee reported on the following:**

- Trail and Playground Inspections presented.
- Parks have been winterized.
- Construction for the dock is underway at the boathouse.
- Getting the rink ready, hoping for cooperative weather to prepare ice this week.
- Preparing equipment for winter

**Recreation Report – Pennie reported in Chris' absence on the following:**

- Basketball for second & third grades has begun. Currently, there are 52 second graders and 44 third graders. Greg Tudor is coordinating the program.
- The ice rink is contracted to open Friday, November 26, the day after Thanksgiving. The staff has been hired. The Zamboni has been checked and started. The Rink staff has been sharpening the skates in preparation for the opening day.
- Skate with Santa is scheduled for Saturday, December 18.
- Programs for the Winter/Spring 2011 season are being planned.

**Morton Center** – Brenda reported on the following:

- WALLA classes ended last week. Everyone seemed to be pleased with the way things went, and everything seemed to run very smoothly.
- Six new limestone caps were replaced along the edge of the roof on Saturday. They were beginning to split. Crack in the chimney were also repaired and re-caulked.
- The kitchen remodel will begin tomorrow. Everything has been moved out of the cabinets that are on the south wall of the kitchen, which is the wall that is being redone.
- Morton is hosting the December Park Foundation and Park Board meetings. We look forward to seeing everyone on December 20. Food will be served, so it is hoped everyone can attend.

**Lease Agreement**

Andy Gutwein presented an overview regarding the lease agreement between the Redevelopment Commission and the Park Board for the public space. Under the lease between Purdue Research Foundation and the Redevelopment Commission, the Redevelopment Commission was given the use of the public space. The Redevelopment Commission is now leasing the space to us so that we can program it. During the Park Board meeting last month, it was agreed upon to have Karen Springer and John MacDonald sign the agreement, as they proceeded to do following the discussion.

**Old Business****Tommy Johnston Park**

Pennie gave a brief update on Tommy Johnston Park, noting there were copies of the appraisals if anyone was interested. Tommy Johnston Park was appraised at one million dollars. We will eventually receive funding from the Redevelopment Commission to redo the basketball courts, add lights, and replace the park sign. Ann Hunt noted that several members of the cooperatives close to the park attended the Council meetings.

**Boathouse Facilities Use Agreement**

Pennie reminded everyone that the Purdue Crew Boathouse ribbon cutting would be this Friday at 3:00pm. Joe said the comments he has received from the prospective renters of space for storing personal watercraft could be summarized as “this appears normal and similar to what’s used other places.” The new digital keying system has been ordered for the community bay door. The cost per key is \$72. Joe is recommending we require a \$75 security deposit for each key provided to a renter, refundable when the key is returned, and is in good working condition. Pennie passed copies of material obtained from the internet that might be helpful with writing the Facility Use Agreement. Discussion followed regarding rental rates for usage of the facility. Pat suggested hosting a public meeting, or a callout, that could solicit people with knowledge or ideas that could help with running such a facility. Karen mentioned at the last meeting Joe had reported of having a half of dozen of people who have inquired already. The board decided a call-out for interested persons would be appropriate for the January meeting, noting it would good to start thinking about spring activities and to talk with some subject-matter experts that have some experience in this area. It was discussed that the January meeting would be a good time to begin moving forward on this, so that by the time the weather breaks in April, we could have something in place.

Pennie will contact U.S. Rowing to get names of rowing groups/clubs/organizations so that we can put out some information and advertisement for interested persons to attend the January Park Board meeting.

**Board Officers**

Karen previously spoke to Richard and Pat regarding a change in board positions. The changes would reflect Richard moving from Secretary to Vice-President and Pat from Member to Secretary for the remainder of 2010, continuing through the end of 2011. Both have agreed to the proposed changes. It was decided to have the positions be valid through the remainder of 2010, with the full election of officers to be named in January 2011. Aimee motioned to approve the Board position changes as presented. John seconded the motion and the motion carried.

**Revision to GLRSA Use Agreement**

Pennie read the revision, item 6F, a paragraph added by Attorney Andy Gutwein. The new item reads as follows:

f) A golf cart may be utilized by GLRSA Representatives holding a valid Indiana driver's license for purposes of setting up, maintaining, and tearing down the fields, as well as transporting persons in need of assistance to the Fields.

Pat motioned to approve the item as presented. Richard seconded the motion and the motion carried.

**New Business**

N/A

**West Lafayette School Board** – Karen reported the following:

- The proposed 2011-2012 school calendar was approved at last week's meeting. The calendar committee looked at a number of different options and decided to go with the calendar that has been followed this year, and for the past couple of years. Staff will begin on August 15, 2011, with the students beginning on August 16, 2011. Make-up dates have been incorporated for the second semester, with High School Graduation taking place on Saturday, May 26, 2011.
- The custodial maintenance staff has been outsourced the past five or six years to help save General Fund dollars. However, now with the property tax caps, we are trying to bring the custodial maintenance staff back in-house to be West Lafayette Community School Corporation employees again. They are working on the process and it will occur sometime in 2011.

**Wabash River**

Richard didn't have anything new to report.

**Other****Cash/Change Fund**

Pennie requested to establish a Cash/Change Fund in the amount of \$500:00 for Riverside Skating Center. The fund would revert back no later than April 01, 2011.

Richard motioned to approve the establishment of the Cash/Change Fund for RSC as presented. Aimee seconded the motion and the motion carried. A question was raised regarding the possibility/capability of adding the feature of accepting debit/credit cards as a method of payment at the Riverside Skating Center. The cost of the fees associated with those types of transactions has prohibited the feasibility of offering the service.

**Dedication of Helen's Way (In Memory of Helen Lillich)**

John MacDonald noted the event held this past Tuesday, November 9, honoring Helen Lillich. It was a joint effort between the City of West Lafayette and the West Lafayette Tree Fund committee, founded by Helen Lillich. In her honor, there are seventy trees being planted along Kalberer Road, between Soldiers Home Road and Salisbury Street. This particular section of land has appropriately been named, Helen's Way. There are also thirty trees being planted along Lindberg Road in front of the entrance to Lilly Nature Center, continuing in front of University Place, on to McCormick Road. It is a way of thanking her and honoring her many years of service and contributions to the community. Ann Hunt also acknowledged the event and provided some background information regarding Helen and her accomplishments.

**Richard Shockley's Recognition**

Andy noted Richard's recent recognition this past weekend during the Chicago Bear's game for receiving his Purple Heart while on active duty, also thanking and appreciating him for his service to our country. Richard extended a thank you, as well, from himself and on the behalf of his fellow soldiers.

Andy brought to the board's attention that the Park Foundation would have an open spot to appoint a new member for the upcoming year, asking for the submittal of names of individuals that might be suited for the three-year term.

**Pay Claims**

Richard motioned for claims to be paid. John seconded the motion and the motion carried.

Karen reminded everyone the next month's meeting will be at Morton.

**Adjourn**

Richard motioned to adjourn the meeting. John seconded the motion and the meeting adjourned at 5:40 pm.

---

Presiding Officer

---

Secretary